

Lee Township
Regular Meeting Minutes
April 11, 2016

The Regular Meeting of the Lee Township Board was called to order at 7:32 pm at the Lee Township Hall, 877 56th Street, Pullman, MI 49450

Members Present: Trustee Galdikas, Trustee Black, Treasurer Lowery, Supervisor Owen and Clerk King

The Pledge of Allegiance was recited.

Board Comments: Trustee Galdikas wanted to thank the property owners from 106th/60th Street for the quick response to the cleanup of their property.

Citizens Comments: No comments.

Motion was made by Owen and seconded by Black to approve the Regular Meeting minutes from March 14, 2016. All voted "Aye." Motion carried.

Motion was made by Owen and seconded by Lowery to approve the minutes from the Special Meeting held on March 26, 2016. All voted "Aye." Motion carried.

Motion was made by Galdikas and seconded by Black to receive the Treasurer's Report as presented with correction. Roll call vote was taken: Galdikas, Black, Owen and King. All voted Yes - Motion carried.

County Commissioners Report: Commissioner Jessup gave an update on the County business. He reported some changes on voter safety with 14 and 15 years legally able to operate watercraft. He stated that Circuit Court Probation is moving their offices into the jail. The jail facility has a lot of unused space that can be utilized. The renovation of the court house entrance is under discussion. He reported that drones over ½ lb must be registered and are restricted in their use. Their use is prohibited around airports, must be kept within a mile from their home location and cannot be flown over property without the permission of the property owner.

Deputy's Report: During the month of March there were 81 calls with 26 of the complaints handled by the township deputy. There was 1 breaking and entering reported but didn't appear to be a random crime. With the weather getting warmer this could increase. This month is "Distracted Driver" month, so please remember to put your phones away in the car. The presence of the State police was increased. Question was asked about meth being packaged as "Smartie" candies and if the Sheriff's department had seen any of this activity. Deputy Borgic had not heard of any reports of this activity.

Fire Department Report: During the month there were 9 calls. The training that took place during the month was on CPR and on grass fires. There will be 4 more classes and then Officer's training will begin. Chief Chamberlain has collected bids for the tires on their command vehicle. Scott's Auto was the best bid at \$500.00 and requested approval from the board.

Motion was made by Owen and seconded by Black to approve the purchase of 4 tires for the Command vehicle in the amount of \$500.00. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

Chief reported that they needed a purchase order and letter of intent to begin the pre-build process for the new fire truck. The board discussed that they were still researching financing and that a purchase order would be premature. Some of the financing options discussed were Huntington Bank at 2.85% at 10 years and USDA at 2.87% also at 10 years. In the Supervisor's research REV application was done, but the proposed payment was more than \$5,000.00 higher than anticipated and Owen was looking into a 12 years term instead of the 10 year as proposed. Huntington's payment was \$57,000.00 annually at 10 years which was considerably more than the payment that is currently paid on the new station. Chief Chamberlain stated that he will research to see if a letter of intent would be sufficient to move forward.

Motion was made by Galdikas and seconded by Black gave approval to Chief Chamberlain to move forward in establishing approval with contingency to allow for the township to change financing if a better rate was offered. All voted "Aye." Motion carried.

Motion was made by Galdikas and seconded by Lowery to pay off the Fire Station 1 with the lowest interest bearing CD for the payoff amount of \$172,963.75 as quoted by the USDA. All voted "Aye." Motion carried.

First Responders: During the month there were 28 calls of which 26 medicals and 2 personal injury. The current total of calls is 93 in 101 days.

Ambulance Report: No report.

Building Inspector: During the month there was 3 building, 0 mechanical, 0 plumbing and 5 electrical.

Community Building: Melinda reported that the Easter egg hunt was a great success with 200 residents that attended. She reported inquiries on the renting of the facility for graduations. A movie night has been scheduled on the 16th with a showing of Star Wars and May 7th will be the first Flea Market for the year.

Cemetery Report: The Spring Clean-up will need to be published in the paper.

Motion was made by Galdikas and seconded by Black to authorize the clerk to publish the Spring clean-up in the local paper. All voted "Aye." Motion carried.

Library Report: No report.

Transfer Station: Totals for March were as follows: There was \$853.00 collected and 29 tickets redeemed.

Lower Scott Lake Board: Committee member E. DeWeerd reported that the containment project is done and the lake board will schedule a meeting the last week of April.

Assessors' Report: Assessor Harris reported that the rolls have been completed and he is getting prepared for next year.

Holiday Committee: No report.

Pullman Pride: Trustee Galdikas reported that April 15th is the deadline for Pullman Pride Scholarship request. The Pullman Pride event will take place on July 16th. All those that would like to volunteer or participate in the event can contact April at aprilferrell82@yahoo.com.

Newsletter Committee: No report.

Road Committee: No report.

Clean Team Committee: Still need more volunteers. Questions were presented about the township park and the need for improvement. Two residents offered to head up this committee.

OLD BUSINESS:

Dam Proposal: With the discussion that took place last month regarding the proposals received by Supervisor Owen the board decided to proceed with process. *A motion was made by Owen and seconded by Black to proceed with the completed sketch proposal from Truckery not to exceed \$10,000.00. All voted "Aye." Motion carried.*

NEW BUSINESS:

New Road Gravel: A corrected proposal was presented and with the savings in the dam project it will allow the board to proceed with 2 miles of gravel.

A motion was made by Owen and seconded by Black to sign the work order for 2 miles of gravel to be applied. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

Al-Van Contract: A packet of information was provided by Al-Van regarding their services and a request for a renewal of contract in the commitment of supporting the shelter. Of all animals that are surrendered or retrieved, 4% are from Lee Township. With the cost of \$400.00 per animal that totals an estimated \$8800.00 spent to care for the animals from Lee Township. The contract renewal is for \$1,500.00 to help offset the cost for the care of the animals from Lee. A motion was made by Owen and seconded by Black to renew the contract with Al-Van in the amount of \$1,500.00. Roll call vote was taken: Yes – Black, Lowery, Owen and King. Galdikas abstained. Motion carried

Revenue Budget Adjustments: *Motion was made by Lowery and seconded by Black to accept the adjustment made to the Revenue as presented by the Treasurer. All voted “Aye.” Motion carried.*

Budget Adjustments:

General Fund

101.171.861	Travel Supervisor	\$ 400.00
101.247.900	Publishing -Board of Review	\$ 200.00
101.253.702	Wages -Treasurer	\$ 1.00
101.257.818	Contractual Services-Assessing	\$ 1.00
101.257.818.1	Contractual Services-Assessing	\$ 400.00
101.262.727	Office Supplies - Election	\$ 100.00
101.265.727	Bldg & Grounds Office Supplies	\$ 700.00
101.265.853	Telephone -Bldg & Grnds	\$ 250.00
101.265.920	Bldg & Grnds - Utilities Electric	\$ 850.00
101.265.921	Bldg & Grnds - Utilities Propane	\$ 1,000.00
101.301.853	Telephone -Police	\$ 16.00
101.301.935	Vehicle Repair - Police	\$ 75.00
101.301.970	Capital Outlay	\$ 25.00
101.371.801	Contractual Services - Building Inspections	\$ 900.00
101.526.702	Wages - Sanitary	\$ 800.00
101.536.818	Contractual Services - Water	\$ 400.00
101.536.920	Water System - Utilities	\$ 160.00
101.790.853	Telephone - Library	\$150.00
	Total Adjustment	<u>\$ 6,428.00</u>
	Fund Balance	<u>\$ 6,428.00</u>
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Fire Department

206.336.727	Fire Dept Office Supplies	\$ 300.00
206.336.740	Operating Supplies	\$ 100.00
206.336.853	Telephone	\$ 200.00
	Total Adjustments (increase)	<u>\$ 600.00</u>
	Fund Balance	<u>\$600.00</u>
	Total Adjustments (decrease)	<u>\$600.00</u>

Motion was made King and seconded by Lowery to accept the budget adjustment as presented. Roll call vote was taken: Black, Galdikas, Lowery, Owen and King. Motion carried.

Road Millage Resolution for Renewal: *Motion was made by King and seconded by Galdikas to sign the resolution for the renewal of the road millage to be added to the August ballot. All voted "Aye." Motion carried.*

Payment of the Bills: *A motion was made by Galdikas and seconded by Black to authorize the Clerk to pay the bills as presented. Roll call was taken: Yes –Black, Galdikas, Lowery, Owen and King. Motion carried.*

A motion was made by Owen and seconded by Lowery to authorize the repair to the parking lot by Quality Paving in the amount of \$750.00. Roll call voted taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

Correspondence: None.

Motion was made by Owen and seconded by Black to adjourn the meeting. All voted "Aye." Motion carried.

Meeting adjourned at 9:10 pm.

Minutes Submitted by:
Jacquelyn King, Clerk